

Recycling Program

PNC Centre at One North Franklin participates in a recycling program through the building's waste disposal vendor, Waste Management. Our recycling program has been designed for your convenience. Our goal is to make recycling easier, more efficient and productive for our tenants.

Recyclables will be picked up separately from garbage. **Please do not contaminate recycling with garbage and food waste.**

Paper Recycling & Deskside Bins

The individual WHITE receptacles and BLUE bins usually located underneath or beside an employee's desk are to be used for all recyclable waste such as paper of all types, books, magazines, newspapers, file folders, cardboard, envelopes, brochures, blue prints, and post-it notes.

Bottle and Can Recycling – Centralized Containers

The bottle and can recycling containers are located in a centralized location, usually in kitchens or break areas. Please use these bins for recycling aluminum cans, glass bottles and plastic bottles that are plastic #1-5 and #7. See imprint on plastic containers.



Unacceptable Materials:

| | | |
|--------------|----------------------|--------------|
| Food | VHS & Cassette Tapes | Carbon Paper |
| Tissue | Food Wrappers | Photographs |
| Napkins | Tyvek Envelopes | Ring Binders |
| Paper Towels | Toner Cartridges | Wood |
| Overheads | Styrofoam | |

Waste Bins

The waste receptacles will be located underneath or beside an employee's desk and in kitchens or break areas. Please dispose all compost waste such as all food scraps (anything that used to be alive), soiled paper, flowers and floral trimmings, plastic bags, polystyrene foam cups and containers, greasy cardboard and paper, biodegradable or compostable plastics, and any other compostable materials.

Cardboard Box Recycling

Place cardboard boxes for disposal in a regularly serviced trash pick-up area such as a copy room or kitchen and place an orange "PLEASE THROW AWAY" sticker on the boxes. Our janitorial staff is instructed not to dispose of boxes which are not clearly marked for removal. The Office of the Building has "PLEASE THROW AWAY" stickers available.

Do not place empty boxes for disposal in the freight elevator vestibule. This poses a fire and a trip hazard. If you have many boxes and you cannot keep them in your office until the evening pick-up, please submit a work order request in the tenant request system, Angus Anywhere.

Boxes marked with "PLEASE THROW AWAY" stickers will be picked up every evening. A minimal fee may apply for boxes above and beyond the normal disposal in an office space.

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E-Waste, Equipment, Furniture, etc.

PNC Centre at One North Franklin has an annual E-Waste Collection Drive free of charge for our tenants to dispose e-waste equipment such as printers, desktop computers, monitors, servers, cell phones, batteries, power supplies, small household appliances and other e-waste material listed on the E-Waste Recycling Guide. E-Waste can be collected free of charge year round, not including porter and bin delivery fees.

We usually cannot dispose of furniture such as desks, cabinets, chairs, etc. If you need these items removed please make arrangements with an outside vendor or mover to dispose of your furniture. Any outside vendor or mover must provide a Certificate of Insurance that meets the building's requirements. At an additional cost, the Office of the Building can arrange for our waste vendor to supply a dumpster for this disposal. Feel free to contact the Office of the Building with any questions or if you need assistance.

Batteries

Building Management also collects batteries and electronic batteries for recycling. Tenants can drop off old batteries at the Office of the Building or at the battery recycling tube, located in the Mail Room.

Toner Cartridges

Building Management offers toner cartridge recycling for tenants. Tenants can drop off their old toner cartridges at the Office of the Building.